



Work Health and Safety Policy

Goals:

This policy

- shows the commitment of Swimming Otago’s Board and worker(s) to health and safety
- aims to remove or reduce the risks to the health, safety and welfare of all worker(s), contractors and visitors, and anyone else who may be affected by our business operations
- aims to ensure all work activities are done safely.

Responsibilities:

The Swimming Otago Board is responsible for providing and maintaining:

- a safe working environment
- safe systems of work
- any information, instruction, training and supervision needed to make sure that all workers are safe from injury and risks to their health
- Investigate any incidents that have been reported by the worker(s)

Worker(s) are responsible for:

- ensuring their own personal health and safety, and that of others in the workplace (primarily the workers home)
- complying with any reasonable directions (such as safe work procedures given by management for health and safety)
- Understanding the Risk Register that accompanies this document
- Report any Incidents – be it injury or non-injury to Swimming Otago so these events can be investigated, and any necessary corrective actions be put in place.

.....
Signed Worker:

.....
Printed Name:

.....
Date:

.....
Signed Swimming Otago Chairperson:

.....
Printed Name:

.....
Date:

Date to be reviewed:

.....