

SWIMMING OTAGO

Life, Service and Awards Policy



Created: August 2016

Version 1: October 2018

Reviewed: August 2019

Version 2: August 2020

- Committee Composition:** The committee will be known as the Awards Committee.
- Comprising of three (3) members; Swimming Otago Board Chair and two (2) others, who are elected at the Annual General Meeting for a three (3) year term.
- Committee members are eligible for re-election at the completion of their three (3) year term.
- If a position becomes vacant out of rotation the Swimming Otago Board may make an appointment until the next Annual General Meeting.
- Objective:** To ensure the fair and accurate distribution of Swimming Otago Awards
- Responsible:** Awards Committee
- Reports To:** Swimming Otago Board
- Policy:** Nominations can be submitted by Member Clubs, individuals, Awards Committee or Swimming Otago Board.
- The nomination period for Volunteer, Coach, Club, Emerging Swimmer and Swimmer of the Year is 1st July to 30th June, unless otherwise stated.
- All nominations must be received no later than 20th July annually, utilising correct nomination form.
- All nominations must include a photo of the nominee. File type jpeg with a minimum size of 1Mb.
- All nominations for Life, Honours, Service and Merit Awards must include:
- Length of service to Member Clubs and/or Swimming Otago,
 - Volunteer work carried out for Member Clubs and/or Swimming Otago,
 - Positions held within the Member Club environment,
 - Technical official qualifications and work carried out,
 - Any other relevant information.
- A Life Member of Swimming Otago shall be entitled to
- attend all meetings of Swimming Otago and to speak but shall not have the right to vote unless otherwise qualified,
 - shall have the right of entry free to all Carnivals and Championship competitions throughout the Swimming Otago region.
- All awards will be presented at the Annual General Meeting.

Awards Criteria:**Life Membership**

Nominations can be submitted by a Member Club, an individual member, the Awards Committee or Swimming Otago Board, in writing to Swimming Otago, setting out fully the grounds on which such a nomination is made. Nominees should have rendered notable service over an extended period of time.

Honours Award

Five years continuous service after receiving a Service Award.

Service Award

Active service for a period of not less than seven years to Swimming Otago.

Merit Award

For conspicuous service under the time frame required for a Service Award.

Club of the Year

Awarded to a Member Club who has demonstrated a positive impact on their swimmers, volunteers, coaches, administrators, supporters, and their local community.

Coach of the Year

Awarded for outstanding contribution within the qualifying period. The award considers swimming performances, broader services to the sport, and their relationship with the region.

Emerging Swimmer of the Year

Awarded to up and coming swimmers (one male and one female), 16 years old or younger as of 30 June. This award cannot be awarded to the same recipient more than once.

Regional Swimmer of the Year

Awarded to the swimmer who has excelled during the qualifying period.

Volunteer of the Year

Awarded to a volunteer who has displayed an outstanding commitment and dedication to swimming across the qualifying period.

Application Process:

All nominations must be received no later than 20th July annually, utilising correct nomination form.

The Life Membership and Awards Committee will recommend recipients to the Swimming Otago Board.

- Life Membership recommendations are to be submitted by the Awards Committee to the Swimming Otago Board for approval, which will then be incorporated into the Annual General Meeting. Approval will be given by the Swimming Otago Board where 75% vote in favour.
- All other awards will be approved by the Swimming Otago Board and incorporated into the Annual General Meeting.

All awards will be presented at the Annual General Meeting.